



**APPLICATION FOR LAWYERS PROFESSIONAL LIABILITY INSURANCE  
INTELLECTUAL PROPERTY SUPPLEMENT**

Name of Applicant (The Firm): \_\_\_\_\_

**1. Attorney Experience - Intellectual Property**

Please provide a breakdown of experience for those attorneys practicing law within the "Intellectual Property" area of practice.

Name of Attorney	Member of the Patent Bar Y/ N	Number of years with experience in "Intellectual Property"	Percentage of Time spent in the "Intellectual Property" area of practice in billable hours	
			Most recent 12 months	Prior 12 months

**2. Areas of Practice**

Please provide a breakdown of the firm's intellectual property practice by showing the percentages that make up the entire percentage listed for "Intellectual Property" in the Area of Practice question in the application.

- A. Intellectual Property Litigation \_\_\_\_\_%
- B. Patent Infringement Counseling \_\_\_\_\_%
- C. Domestic Patent Prosecution \_\_\_\_\_%
- D. Foreign Patent Prosecution \_\_\_\_\_%
- E. Trademark Copyright Registration & Licensing \_\_\_\_\_%
- F. Patent Searches & Filings \_\_\_\_\_%
- G. Other (specify) \_\_\_\_\_%
- \_\_\_\_\_%
- \_\_\_\_\_%

**Total 100%**

**3. Industry Areas**

Please provide a breakdown of the firm's intellectual property practice by indicating the percentages of last year's gross revenues derived from intellectual property matters within the following industries:

- A. Chemical \_\_\_\_\_%
- B. Biotechnical \_\_\_\_\_%
- C. Pharmaceutical \_\_\_\_\_%
- D. Industrial \_\_\_\_\_%
- E. Mechanical \_\_\_\_\_%
- F. Computer (including hardware, software, semiconductors) \_\_\_\_\_%
- G. Electric (other than computer) \_\_\_\_\_%
- H. Other (specify) \_\_\_\_\_%
- \_\_\_\_\_%
- \_\_\_\_\_%

**Total 100%**



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4. Please answer Questions A through D only if Question reflects any % in Domestic or Foreign Patent Prosecution or Patent Searches & Filings.

**A. Patent Searches**

- (i) Is it the policy and practice of the firm to memorialize an agreement with a client to conduct a patent search? Yes  No
- (ii) When undertaking a patent search, is it the policy and practice of the firm to set forth in an engagement letter the nature, scope and limitation of a proposed patent search? Yes  No
- (iii) Does the firm engage the services of third parties to carry out patent searches? Yes  No
- (iv) If yes, advise what percentage of the firm's patents practice and under what circumstances: \_\_\_\_\_%
- (v) Is it the policy and practice of the firm to memorialize the results of a patent search in a written opinion letter? Yes  No
- (vi) When rendering an opinion letter as to the results of a patent search, is it the policy and practice of the firm to qualify the opinion by reference to the nature, scope and limitations of the search conducted? Yes  No

**B. Foreign Patents**

- (i) For foreign patent filings, is the client made aware of the limited time frame for these filings and the additional requirements necessary to complete the filing? Yes  No
- (ii) Are foreign patents handled by a separate unit? Yes  No
- (iii) Does the firm engage associate counsel in their foreign patent work? Yes  No
- (iv) If yes, what percentage of the firm's patent practice: \_\_\_\_\_%

**If greater than 10%, please explain steps taken to monitor work of the associate counsel:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**C. Payment Procedures**

- (i) Is the firm's responsibility for payment of maintenance fees, taxes, or annuities clearly stated in the engagement letter? Yes  No
- (ii) If the client is responsible, or authorization is necessary, are notices of required payments sent well in advance of the due dates? Yes  No
- (iii) Is the system for sending such notices computerized? Yes  No

**D. What calendar or docketing system is employed by the firm to record, monitor, and comply with filing deadlines and other time limitations in connection with securing patents?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**E. What policy and practice does the firm follow to ensure that clients are notified of all such deadlines and other time limitations?**

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\_\_\_\_\_

\_\_\_\_\_  
Signature of Officer or Partner of Firm

\_\_\_\_\_  
Print Name of Officer or Partner

\_\_\_\_\_  
Date

Application must be signed by duly authorized proprietor, partner, member or officer of the firm.