



**EZ RENEWAL APPLICATION FOR LAWYERS
PROFESSIONAL LIABILITY INSURANCE**

NEW YORK

9. a. Please indicate the number of Full Time Attorneys in your firm _____ the number of Part Time Attorneys _____
 b. Please indicate the number of Full Time Non Attorney staff _____ the number of Part Time Non Attorneys _____
 c. Does the firm have written guidelines addressing:
- | | | |
|--|------------------------------|-----------------------------|
| Discrimination? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Sexual Harassment? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Employee Grievances or Complaints? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Are they distributed to attorneys and staff? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Areas of Practice

Guidelines for completing this section:

- a. Express percentages of **time devoted** (billable hours) in each area during the previous year.
 b. Indicate percentages in **whole numbers** next to the type of law you practice, not the business of the client you represent.
 c. Please be as accurate as possible, as casual estimates may cause inappropriate evaluation of your practice.
 d. All litigation should be coded as "Civil Litigation" with the exception of "Criminal," "Personal Injury - Plaintiff" and "Intellectual Property" which should be coded to their respective Area of Practice.

- | | | |
|--|--|--|
| _____ % Admiralty / Marine -Defense | _____ % Environmental Law | _____ % Personal Injury / Property
Damage – Plaintiff |
| _____ % Admiralty / Marine- Plaintiff | _____ % Family Law | _____ % Real Estate / Title
Commercial |
| _____ % Anti - Trust Trade
Regulation | _____ % Government Contracts /
Claims | _____ % Real Estate / Title
Residential |
| _____ % Banking / Financial
Institutions | _____ % Immigration /
Naturalization | * _____ % Securities (SEC) |
| _____ % Business Transaction /
Commercial Law | * _____ % Intellectual Property
(Patent, Trademark) | _____ % Taxation |
| _____ % Civil/Comm'l Litigation - Defense | _____ % International Law | _____ % Wills, Estates, Probate &
Planning |
| _____ % Civil/Comm'l Litigation - Plaintiff | _____ % Labor Management Rep | _____ % Workers' Compensation -
Defense |
| _____ % Civil Rights / Discrimination | _____ % Labor Union Rep | _____ % Worker's Compensation - Plaintiff |
| _____ % Collection and Bankruptcy | _____ % Local Government | _____ % Other _____ |
| _____ % Construction (Building
Contracts) | _____ % Natural Resources / Oil
and Gas | (please describe below) |
| _____ % Consumer Claims | _____ % Personal Injury / Property
Damage – Defense | |
| _____ % Corporate Business
Organization | | |
| _____ % Criminal | | |

Total (Must equal 100%) _____ %

Other Description Area

* If any, please request the Intellectual Property and / or Securities Supplemental Application(s) from Parsons & Associates, Inc. by calling (877) 452-9776, Ext. 103 – Fax (315) 472-3222

REMINDER --- Please attach a sample of your letterhead to this application.